



Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. [\(See Section 2 for contact details\)](#)

Please contact your Community Area Manager before completing your application
[\(See Section 3 for contact details\)](#)

1. Your organisation or group

Name of organisation	Warminster Supporters Group of Wiltshire Wildlife Trust		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify Registered Charity		

2. Your project

Project Title/Name	Upgrade of Infrastructure in Smallbrook Meadows Local Nature Reserve		
What is your project about and what does it aim to achieve?	This project is part of a longer term plan to improve the access from Smallbrook Lane through to the park for a wider range of people including those who use a wheelchair. The first part is to upgrade the path which has become worn with broken edges, then the actual access ramp is a future project. The part nearer the park has been completed with some re routing. This part gives access to the best flower meadow, pond and woodland.		
<i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>			
In which community area does your project take place? (Please give name – see section 3)	Community Plan Warminster P 8 E & T p8,C& L p16,Env p18,WWT Vol p20		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date 1/2/2012	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date 1/2/2012	No <input type="checkbox"/>

Where will your project take place?	Smallbrook Meadows Local Nature Reserve	
When will your project take place?	2013	
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	There have been requests from wheelchair users keen to access the path, and one who can stand has done so. It is becoming difficult to wheel a buggy along a narrowing uneven path. The proposed improvements joining up those already done will give an improved through route and encourage easy access.	
How many people will benefit from your project?	The whole community of Warminster	
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboard) or priorities of your area board) Please provide a reference/page no.	It matches criteria for: economy & tourism, culture & leisure, the environment and volunteering. On Community plan p8, 16,18,& 20	
Any other information about your project. (Limited to a 1000 characters) All the reserve is leased from Wiltshire County Council, the original 50 year lease being in 1989 and additional land on the slopes in 2003 which aided management of the grazing. This gives a managed, traffic free, green heart to Warminster much appreciated and used by the locals, at no cost to them. The through paths are also used. Their maintenance takes funding as that is not a task for the volunteers who work to the management plan. River erosion, cattle trampling, falling trees and water have taken their toll as has their use. Fencing, water troughs and field gates for the cattle came first, now the aim is to upgrade and to improve access especially for the less mobile to this diverse area of old watermeadow which supports some unusual habitats. Funding for previous works has come from a variety of sources mostly found by Local Supporters, while the Trust has funded particular items.		
To be completed ONLY where town/parish councils are making an application		
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/>	No <input type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="9"/>	Female	<input type="text" value="4"/>
25 – 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="1"/>
Under 25 years	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Disabled People	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Black and Minority Ethnic people	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Local fundraising pays for maintenance materials and volunteers work for free.

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Verbal response and also will do questionnaires when the whole paths are reworked.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Name of Funder

Amount Applied For

Amount Received

Warminster T C

2,000

2,000

Please list with amount applied for and whether you have been successful

The Fudge Trust will hear in Dec

3,200

0

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which one(s).

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 2012	Month: 03	Year: 2012
A - Total income:	£1,945,784	
B - Minus total expenditure:	£2,317,594	
Surplus/deficit for year: (A minus B)	£(371,810)	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£n/a	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Materials	£3,770	Own fundraising/reserves		£
Labour & Machinery	£4,710			£
VAT & 20%	£1,696	Parish/town council	C	£2,000
	£			£
	£	Trusts/foundations		£
	£	The Fudge Trust	P	£3,200
	£	In kind		£
	£			£
	£			
	£	Other		£
	£			£
Total Project Expenditure	£10,176	Total Project Income		£5,200

Total project income B	£5,200
Total project expenditure A	£10,176
Project shortfall A – B	£4,976
Grant sought from Wiltshire Council Area Board	£4,976
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the name of the organisations' bank account e.g. Chippenham Scouts	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 19/09/2012

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team [\(see section 3\)](#)